

BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS

Meeting Minutes March 23, 2023

Chair Jay Rosenberg called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Tim Carey, Andrea Chymiy, Scott Isenman, and Fritz von Ibsch; Fire Chief Jared Moravec; and Finance Manager Ed Kaufman.

AGENDA ADDITIONS & DELETIONS

Chief Moravec added one item, Tri-North Shared Resources, to the Fire Chief's Report.

PUBLIC COMMENT

None

FIRE CHIEF'S REPORT

- Deputy Chief Hiring Update: Chief Moravec provided an update on the Deputy Chief hiring process. Fourteen applications were received for the position, 12 initial screening interviews were conducted by Prothman, and five candidates have been invited for interviews on April 11th and 12th. The Department will host a "meet and great" with the candidates at 4:00 PM, on April 11th at Station 21. The interview process will include three panels and a tour for each candidate on April 12th. Commissioner Rosenberg will represent the Board on one of the panels.
- Joint Management Group (JMG) Update: The Tri-North Chiefs have met to discuss options for joining the JMG and agree that more detail is needed prior to making any decisions. The Tri-North Commissioners intend to meet as a group the latter half of April to discuss the JMG and other shared issues.
- Tri-North Facilities Management Inter-Local Agreement (ILA): The Tri-North Chiefs agreed that the existing facilities ILA needs to be cancelled and a new ILA between BIFD and NKF&R needs to be agreed upon for future shared facilities resources. Chief Moravec will bring the new ILA to the Board for approval when complete.
- City Fire Code Update: Chief Moravec briefed the Board on developments regarding the new fire code. The new State adopted fire code goes into effect on July 1, 2023. BIFD staff will present its recommendations for local changes and adoptions to the City Council on May 9th.
- COVID-19 Reimbursement: Finance Manager Kaufman provided a summary of COVID-19 reimbursements to date. BIFD has received \$780,067 in reimbursement for personnel (\$540,342) and supplies (\$239,725) for expenses incurred up to June 30, 2022. Kaufman thanked Finance Administrator Hilary Hall for all of her efforts with the reimbursement process.

Emerging Issues:

- Kitsap County Tactical EMS (TEMS) Program Update: Chief Moravec noted recent efforts by the Kitsap County Sheriff's Office to reorganize the TEMS program and

broaden its support among County Fire Districts. When more details are available, Chief Moravec will brief the Board on requirements for this program.

- **Tri-North Shared Resources:** The Tri-North Fire Chiefs also discussed implementation of a shared resource ILA that would allow for the sharing of equipment and other resources, non-personnel, in the event of an immediate need. This ILA would codify the current, verbal agreement between Tri-North Districts. Chief Moravec will bring a shared resources ILA to the Board for approval at a future meeting.

GOOD OF THE ORDER

Commissioner Isenman note the upcoming Region 9 Commissioner meeting scheduled for March 25th at the Readiness Center in Bremerton. Chief Moravec will be attending the meeting.

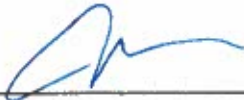
CONSENT AGENDA

(Voucher numbers 34768 through 34814 totaling \$137,019.40, Meeting Minutes 3/9/23)
Commissioner Isenman moved to approve the Consent Agenda as presented. Commissioner von Ibsch seconded the motion and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 5:22 PM.

Submitted by:



Jared Moravec, Board Secretary

Approved

April 13, 2023